



Transportation & Intervention Specialist

Want to join one of South Texas' premier child welfare agencies in "restoring innocence and strengthening families?" The Children's Shelter is waiting for you! Since 1901, The Children's Shelter has touched countless lives and every year, serves over 4,000 children and parents. Become part of a growing team providing high-quality, trauma-informed care for children and families.

The Transportation Specialist & Intervention Specialist is a dual role which provides support for transportation and direct care at the Whataburger Center for Children (WCCY). This position provides transportation for children and youth residing at WCCY. Additionally, when not transporting, the position may provide direct care services to support the milieu. The job requires sensitivity to the service population's cultural and socioeconomic characteristics and ability to function without close supervision.

Responsibilities Include:

- Responsible for overall safety, welfare, care and security of children and youth in care.
- Ensures the timely pick up of children/youth to destinations by arriving 5 to 10 minutes early.
- Monitor resident's behavior and activities while in transit; document when appropriate.
- Adheres to The Children's Shelter confidentiality guidelines.
- Provide a safe environment for residents while in transit.
- Follows and adheres to all Texas driving laws.
- Maintain/complete all required forms and written reports.
- Assist in the transfer of information and materials throughout the agency.
- Serve as a mandated reporter of suspected abuse/neglect.
- Maintains a daily roster of times, dates, destinations, transporters and length of transport, to include resident's behavior during trip; Maintains security over the vehicles and keys.
- Organize and navigate travel destinations for transporting residents.
- Ensures vehicles are properly fueled; reports vehicle needs and damage to maintenance and tracks all vehicle issues in regards to repair; collects and tracks all van safety checklist sheets and provides weekly report.
- Assists on the floor as an Intervention Specialist when not transporting.
- Adheres to all responsibilities and training of an Intervention Specialist as needed. These include: ensuring a safe and nurturing environment; ensuring the appropriate level of monitoring and supervision of assigned group; being accountable for assigned group; providing trauma-informed services utilizing TBRI and Mandt; ensuring daily schedules are adhered to; ensure adherence to DFPS Minimum Standards for GROs is met; ensure documentation is complete and accurate at the end of shift; and follows all safety and behavioral plans.

Requirements:

- Must be at least 21 years old.
- Favorable background checks, fingerprinting, and driving record.
- High School diploma or GED required; some college experience in a human service field from an accredited college or university a plus.
- A minimum of two years of childcare and positive guidance experience of youth in a residential or professional setting.
- Bilingual with English and Spanish is a plus.
- Must possess a valid Texas driver's license and be able to operate a multi-passenger vehicle. Must have a driving record, which is within the guidelines of the insurance underwriter.
- Ability to legibly document required paperwork, with an emphasis on recording the details.

The Children's Shelter is an Equal Opportunity Employer committed to a culturally diverse workplace and offering a competitive pay and benefits package.

You can apply on-line by visiting our website www.chshel.org or in person at:

2939 W. Woodlawn Ave.
San Antonio, TX 78228
Monday-Friday 8am-5pm